

Government forms

STANDARD FORM 30
Rev. July 1957

PART III. TO BE COMPLETED BY EMPLOYEE
IMPORTANT—NOTE TO EMPLOYEE: Give specific reasons for your resignation. Avoid generalized reasons, such as, "ill health," "personal reason."

1. RESIGN FOR THE FOLLOWING REASONS: _____
(DATE RESIGNATION IS WRITTEN)

The effective date of resignation will be _____
(SIGNATURE)

PART IV. SEPARATION DATA
2. REMITTING ORGANIZATION, INCLUDING SALARY CHECKS AND BONDS, TO THE FOLLOWING ADDRESS:
(Street) (City) (Zone) (State)

PART I. (Continued)
3. Remarks by Requesting Office: _____

PART II. (Continued)
4. STANDARD FORM 30 REMARKS

Subject to completion of 1 year probationary (or trial) period commencing _____

Service commencing here (or permanent) tenure from _____

_____ employee retained in the competitive service.

_____ rating satisfactory

5. Remarks below, as required. Check, if applicable: During probation From appointment of 6 months or less

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Description

Government forms for Bill Jewell, General Services Administration.

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