

Government forms

REQUEST FOR PERSONNEL ACTION
Standard Form 57, Nov. 1957
Form 57 (Rev. 11-57)

PART I. REQUESTING OFFICE: Unless otherwise instructed, fill in all items in this part except those inside the heavy lines. If applicable, obtain resignation and separation data on reverse side.

1. NAME (Last - First - Middle - M. - Mrs. - Miss)

2. DATE OF BIRTH

3. IDENTIFICATION (Optional)

4. Request Number

5. Kind of Action Requested
(1) Personnel (Specify appointment, reassignment, resignation, etc.)
(2) Position (Specify establish., review, abolish, etc.)

6. Proposed Effective Date

7. Date of Request

8. Position Sensitivity

PART II. NATURE OF ACTION (Use standard terminology)

FROM—

TO—

6. EFFECTIVE DATE OF ACTION

7. CIVIL SERVICE OR OTHER LEGAL AUTHORITY

8. POSITION TITLE AND NUMBER

9. SERIES, GRADE, SALARY

10. NAME AND LOCATION OF OFFICE BY WHICH EMPLOYED

11. DUTY STATION

12. APPOINTED POSITION
 Yes No

13. Yes No Appointed War Per

14. Remarks by Requesting Office (Continue in item 7 on reverse side, if necessary. Show, if applicable, any known additional or modified reasons for resignation)

PART III. REQUEST APPROVED BY:
Signature _____
Title _____

PART IV. VERSION REFERENCE
14. TENURE GROUP
15. POSITION TO BE OCCUPIED IS IN THE:
Competitive Service Excepted Service

PART V. PAYROLL DEDUCTIONS
17. PAYROLL DEDUCTIONS
CSR FICA FEGLI

PART VI. REMARKS: (Note: Use item 19 on reverse for Standard Form 50 Qualification Standard)

19. REMARKS

20. APPROVED BY

Description

Government forms for Bill Jewell, General Services Administration.

Date(s)

June 10, 1958

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4x5 inches (10x13 cm) Black & White

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HST Keywords Charts - Bill Jewell; General Services Administration; Jewell, Bill - Charts

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