

# Government forms

Original Form 8  
Form 8  
U. S. CIVIL SERVICE COMMISSION  
Chapter 53, Federal Personnel Manual

1. Check one:  
Dep't  Field

2. Government quarters

3. Army position No.

4. Reason for substitution:  
(a) If this position replaces another (i. e., a change of duties or an existing position), identify such position by title, allocation (service, series, grade), and position number.  
(b) Other (specify)

5. U. S. C. certificate No.

6. Date of certification

7. Date received from C. S. C.

**POSITION DESCRIPTION**

**CLASSIFICATION ACTION**

**ALLOCATION BY**

a. Civil Service Commission	CLASS TITLE OF POSITION	CLASS			
		Service	Series	Grade	Special
b. Department, agency, or establishment					
c. Bureau					
d. Field office					
e. Recommended by holding office					

8. Organizational title of position (if any)

9. Name of employee (if known, specify U. S. C. No.)

10. Department, agency, or establishment

11. First subdivision

12. Second subdivision

13. This is a complete and accurate description of the duties and responsibilities of the position.

14. Signature of employee (Date)

15. Certification by head of bureau, division, field office, or designated representative (Signature) (Date)

16. This is a complete and accurate description of the duties and responsibilities of the position.

17. Signature of immediate supervisor (Date)

18. Certification by department, agency, or establishment (Signature) (Date)

19. Description of duties and responsibilities (See Article to Position Classification, Employees, and Supervisors for the Preparation of Position Descriptions, Standard Form No. 104)

If more space is required, use the other side and additional pages also 1 x 13 1/2. 10-0700-4 U. S. GOVERNMENT PRINTING OFFICE

## Description

Government forms for Bill Jewell, General Services Administration.

Date(s)

October 29, 1957

Accession Number

58-326-05

4x5 inches (10x13 cm) Black & White

Keywords Government paperwork

HST Keywords Charts - Bill Jewell; Jewell, Bill - Ref. to

Rights Copyrighted - This item is copyrighted and cannot be published, reproduced, or otherwise used without the explicit permission of the copyright holder.

**Note: If you use this image, rights assessment and attribution are your responsibility.**

**Credit:** Cecil H. Schrepfer Harry S. Truman Library Harry S. Truman Library & Museum.

Attention media: Please make note of this item's accession number. Print out this page and retain it for your permissions records before downloading this image file for possible publication. Library staff cannot sign permissions forms or provide additional paperwork. The Library charges no usage fees for downloaded images.