

# Government forms

**GENERAL SERVICES ADMINISTRATION  
WAGE-BOARD JOB DESCRIPTION**

1. REGION NO.	2. POSITION NO.	3. COMP. LEVEL
4. POST OF DUTY		
5. REASON FOR SUBMISSION		

OFFICIAL ALLOCATION	JOB TITLE	SCHEDULE	SERIES	GRADE	INITIALS	DATE
	RECOMMENDED BY INITIATING OFFICE					

6. ORGANIZATIONAL TITLE OF JOB	7. NAME OF EMPLOYEE		
10. SERVICE	11. DIVISION	12. BRANCH OR AREA	13. SECTION OR GROUP

14. <i>This is a complete and accurate description of the duties and responsibilities of this job.</i>		16. <b>CERTIFICATION BY HEAD OF SERVICE, DIVISION, BRANCH, OR AREA</b>	
SIGNATURE OF EMPLOYEE	DATE	SIGNATURE	DATE
15. SIGNATURE OF IMMEDIATE SUPERVISOR	DATE	TITLE:	
TITLE:		17. <b>CERTIFICATION OF ALLOCATION</b>	
		SIGNATURE	DATE
		TITLE:	

18. REAUDIT CERTIFICATION								
	INITIALS	DATE	INITIALS	DATE	INITIALS	DATE	INITIALS	DATE
SUPERVISOR								
PERSONNEL DIVISION								

19. **DESCRIPTION OF JOB**  
(Refer to Guide for Writing Wage-Board Job Descriptions, GSA Form 1298a)

Blank area for job description text.

Accession Number

58-326-03

**Description**

Government forms for Bill Jewell, General Services Administration.

Date(s)

October 29, 1957

4x5 inches (10x13 cm)

Black & White

Keywords

Government paperwork

HST Keywords

Charts - Bill Jewell; Jewell, Bill - Ref. to

Rights

Copyrighted - This item is copyrighted and cannot be published, reproduced, or otherwise used without the explicit permission of the copyright holder.

**Note: If you use this image, rights assessment and attribution are your responsibility.**

**Credit:**

Cecil H. Schrepfer

Harry S. Truman Library

Harry S. Truman Library & Museum.

Attention media: Please make note of this item's accession number. Print out this page and retain it for your permissions records before downloading this image file for possible publication. Library staff cannot sign permissions forms or provide additional paperwork. The Library charges no usage fees for downloaded images.