

# Government forms

**GENERAL SERVICES ADMINISTRATION**  
**WAGE-BOARD JOB DESCRIPTION**

1. REGION NO. 2. POSITION NO. 3. COMP. LEVEL  
4. POST OF DUTY  
5. REASON FOR SUBMISSION

OFFICIAL ALLOCATION	JOB TITLE	SCHEDULE	SERIES	GRADE	INITIALS	DATE

RECOMMENDED BY INITIATING OFFICE  
8. ORGANIZATIONAL TITLE OF JOB 9. NAME OF EMPLOYEE

10. SERVICE 11. DIVISION 12. BRANCH OR AREA 13. SECTION OR GROUP

14. This is a complete and accurate description of the duties and responsibilities of this job.  
SIGNATURE OF EMPLOYEE DATE SIGNATURE DATE  
16. CERTIFICATION BY HEAD OF SERVICE, DIVISION, BRANCH, OR AREA

15. SIGNATURE OF IMMEDIATE SUPERVISOR DATE  
17. CERTIFICATION OF ALLOCATION  
SIGNATURE DATE

TITLE: TITLE:  
READ IT CERTIFICATION NO. 18

SUPERVISOR	INITIALS	DATE	INITIALS	DATE	INITIALS	DATE	INITIALS	DATE

PERSONNEL DIVISION

19. DESCRIPTION OF JOB  
(Refer to Guide for Writing Wage-Board Job Descriptions, GSA Form 1298a)

(Continued on reverse) GSA FORM 1298 APRIL 1956

## Description

Government forms for Bill Jewell, General Services Administration.

## Date(s)

October 29, 1957

Accession Number 58-326-03

4x5 inches (10x13 cm) Black & White

**Keywords** Government paperwork

**HST Keywords** Charts - Bill Jewell; Jewell, Bill - Ref. to

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